Kesgrave Community and Conference Centre

Supplementary Conditions of Hire – Indoor Sports Hall

1. Definitions
    a) The Premises shall be the Kesgrave War Memorial Community Centre Indoor Sports Hall including its grounds to the full extent of the property.
    b) The Hire shall be the contract made between the Trustees and the Hirer as set out on the Hiring Agreement, the Standard Conditions of Hire, the Instructions to Hirers and this Supplementary Hire Agreement.
    c) The Facility shall be the Kesgrave War Memorial Community Centre Indoor Sports Hall.
    d) The Hall shall be the interior space within the Facility set aside for the playing of sports.
    e) The Hirer shall be the person that has signed the Hiring Agreement to which these Supplementary Conditions of Hire apply in addition to the Standard Conditions of Hire.
    f) The Hiring shall be the use by persons in whatever capacity of the Facility or Facilities during a period described on the Hiring Agreement.
    g) The Damage Deposit shall be a returnable sum charged at the sole discretion of the Trustees to indemnify them against any damage or loss caused by non-compliance with the Standard Conditions of Hire, the Instructions to Hirers and this Supplementary Hire Agreement.
    h) The Hire includes the time to set up and take down equipment.
    i) Court hire ceases at 10.30pm.

2. The Hirer shall at all times during Hire of the Indoor Sports Hall ensure that all participants in the Hire whether users, spectators or any other persons comply with the following conditions: -
    a) Wear suitable footwear that does not damage the Hall floor in any way.
    b) Ensure that all footwear is free of mud or other damaging material.
    c) Remove any personal or special equipment brought into the Facility.
    d) Ensure that any personal or special equipment brought into the Facility does not damage the Hall floor in any way.
    e) Do not drag any equipment or other objects across the Hall floor.
    f) Report any faulty equipment immediately to a member of staff.
    g) Do not take or use chewing gum in the Hall.
    h) Do not take or use food or drinks of any kind in the Hall.
    i) Do not bring or use in the Hall equipment any camera or other photographic apparatus without the express prior permission in writing of the Manager.
    j) Heed any request made by a member of staff.
    k) Leave the Facility immediately if requested to do so by a member of staff.

3. All persons must leave KWMCC premises by 11.00pm at the latest unless otherwise previously agreed by KWMCC.

4. Whilst KWMCC may have first aid qualified staff on duty, it is the responsibility of individual clubs to provide their own first aid cover. A Defibrillator can be found on the external wall of the Conference centre.

By Order of the Trustees
08/10/2019